



Facility

Name: *Sunshine Kids* **License Number:** *54731*
Address: *33 El Cerro Road, Los Lunas, NM 87031*
Phone: *5055651812* **Fax:** **E-mail:** *n/a*

License Information

Type: *4 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *09/13/2017* **Expiration Date:** *09/12/2018*

Capacity

Over Age 2: *24* **Under Age 2:** *28* **Night Care:** *0* **Playground:** *52*
Square Footage: *0*

Census

Over 2: *7* **Under 2:** *19*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>6:00 AM - 6:00 PM</i>	Tuesday <i>6:00 AM - 6:00 PM</i>	Wednesday <i>6:00 AM - 6:00 PM</i>	Thursday <i>6:00 AM - 6:00 PM</i>	Friday <i>6:00 AM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *07/10/2018* **Time In:** *9:30 AM* **Time Out:** *12:35 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>

Licensure (continued)**8.16.2.21 A Licensing Requirements****Non-compliance**

The licensee did not obtain background checks on all staff members, educators, volunteers, and prospective staff as per the requirements outlined in the department's most current version of the Background Check and Employment History Verification provisions. 4 of 4 staff were not background checked prior to employment.

Corrective Action Plan

The licensee will obtain background checks on all staff members, volunteers, and prospective staff. A request for a background check must be submitted prior to a staff member's employment. A background check must be conducted in accordance with 8.8.3 NMAC at least once every five years on all required individuals.

Regulation: 8.16.2.21.A.2.

Date to be Completed: 08/09/2018

8.16.2.21 B Capacity of Centers**Non-compliance**

The center exceeded the allowable number of children stated on the license by either total or age as evidenced by the cheeky monkey classroom, which is licensed for 13 children had 15 children in the classroom.

Corrective Action Plan

The center will limit the number of children in care to the authorized capacity.

Regulation: 8.16.2.21.B.1.

Date to be Completed: 08/09/2018

8.16.2.21 C Incident Reporting Requirements*Not Inspected***Administrative Requirements****8.16.2.22 A Administrative Records***Compliance***8.16.2.22 B Mission, Philosophy and Curriculum Statement***Compliance***8.16.2.22 C Policy and Procedures***Compliance***8.16.2.22 D Family Handbook***Compliance***8.16.2.22 E Children's Records***Compliance***8.16.2.22 F Personnel Records***Compliance***8.16.2.22 G Personnel Handbook***Compliance***Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements***Compliance***8.16.2.23 B Staff Qualifications and Training***Compliance*

Services & Care of Children *(continued)*

8.16.2.23 C Staff/Child Ratios and Group Sizes Compliance

Services & Care of Children

8.16.2.24 A Guidance Compliance

8.16.2.24 B Naps or Rest Period Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers Compliance

8.16.2.24 D Diapering and Toileting Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs Compliance

8.16.2.24 F Additional Requirements for Night Care N/A

8.16.2.24 G Physical Environment Compliance

8.16.2.24 H Social-Emotional Responsive Environment Compliance

8.16.2.24 I Equipment and Program Compliance

8.16.2.24 J Outdoor Play Areas Compliance

8.16.2.24 K Swimming, Wadding and Water N/A

8.16.2.24 L Field Trips Not Inspected

Food Service

8.16.2.25 B Meals and Snacks Compliance

8.16.2.25 C Menus Compliance

8.16.2.25 D Kitchens **Non-compliance**

The refrigerator in the kitchen does not have a working internal thermometer.

Corrective action Plan

The center will obtain and place a working thermometer in refrigerator.

Regulation: 8.16.2.25.D.6.

Date to be Completed: 08/09/2018

8.16.2.25 E Meal Times Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene Compliance

8.16.2.26 B First Aid Requirements Compliance

8.16.2.26 C Medication Compliance

Health & Safety Requirements (*continued*)

8.16.2.27 A-D Illness Requirements for Centers

Compliance

8.16.2.28 A-H Transportation Requirements for Centers

N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Non-compliance

The drink in the kitchen are not safe in that expired milk was present, will be discarded.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 08/09/2018

The Fixtures are not in good repair as evidenced by light bulbs out in the cheeky monkey, puddle ducks, and busy bee classrooms.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 08/09/2018

The playground has a heavy accumulation of weeds.

Corrective Action Plan

A routine will be established to assess all areas of the premises for cleanliness, safety and potential hazards.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 08/09/2018

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

Non-compliance

Exits are not marked with signs having letters at least six inches high and 3/4 inch wide in the cheeky monkey and busy bee class room(s). Interior exits not marked.

Corrective Action Plan

Exit signs that meet requirements will be placed at all exits.

(continued)

Regulation: 8.16.2.29.F.2.a.

Date to be Completed: 08/09/2018

8.16.2.29 G Toilet and Bathing Facilities**Non-compliance**

The toilet room is missing toilet paper, disposable towels. The women's hallway restroom was missing toilet paper and the 2's restroom missing paper towels.

Corrective Action Plan

The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies.

Regulation: 8.16.2.29.G.2.

Date to be Completed: 08/09/2018

8.16.2.29 H Safety Compliance**Non-compliance**

The center failed to conduct a fire drill for the month(s) of May, June, February.

Regulation: 8.16.2.29.H.2.

Date to be Completed: 08/09/2018

The center failed to conduct an emergency preparedness practice drills for at least once a quarter.

Corrective Action Plan

A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.

Regulation: 8.16.2.29.H.1.

Date to be Completed: 08/09/2018

The list of emergency telephone numbers was not posted next to the phone, did not include a phone number for fire, police, ambulance and the poison control center.

Corrective Action Plan

A complete list of emergency phone numbers will be posted next to the phone or on the phone itself if a cordless phone is used.

Regulation: 8.16.2.29.H.3.g.

Date to be Completed: 08/09/2018

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances**Compliance****8.16.2.29 J Pets****N/A****Additional Comments**

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Mark Prizzi*



Facility Representative: *Melanie Garcia*